



Agreements Overlap Committee (2024)

Framework

Since 1980, representatives of the Executive Board, the Study Advisers Consultation (STAP), the Leiden Assessors Consultation (LAssO), the Local Chamber of Associations (PKvV), the Study Association Consultation Platform (StOP) and the representatives of the Leiden Introduction Weeks (EL CID, HOP & OWL) have jointly ensured that the introduction period has remained well organised for new first-year students. This first year may be a first year in terms of starting their studies, joining an association or moving to the city. These students need to gain as complete as possible a picture of the city, the university, the faculty/departments, the student associations and the study associations. The aim of the agreements made is to achieve a balance between the interests of the various parties.

The Overlap Committee draws up draft agreements in mutual consultation, after which all the parties involved discuss these agreements within the organisation they represent. After taking note of the comments on the draft agreements and, if appropriate, incorporating them, the committee confirms the agreements and sends them to all partners in the consultation group.

Key principles

- The main focus at Leiden University is the students' studies. This principle applies to both courses in Leiden and The Hague. First-year students have come to Leiden University in order to study. Associations must therefore ensure that activities are set up in such a way that students can meet their study obligations at all times.
- For many students, the student associations and study associations play an important role in welcoming them and in their development. This applies in particular to the initial period when students first arrive at the university and need to acclimatise.
- Given the importance of both studying and membership of a study association or student association, the university, study associations and student associations make every effort to ensure that every first-year student is given the opportunity to join an association. This process will not interfere with the students' studies.
- The Overlap Committee is responsible for monitoring the balance between the two principles and therefore strives to coordinate activities in the introduction period in such a way that there is little or no conflict between these interests. In 2024, research will take place into sustainable agreements concerning the framework of the EL CID. The Overlap Committee aims to prevent any conflict by means of a ruling or mediation.

Agreements 2024

1. The prospective first-year students' first contact with Leiden University and the city of Leiden is the opening of the EL CID week. Taking this into account, the study associations and student associations will not organise activities for this target group in the weekend prior to the EL CID week. An exception to this rule is made for study associations associated with Delft University of Technology, such as CDL, LIFE and IESA Shift.
2. The EL CID week will take place from Monday 12 August to Friday 16 August 2024. For students, the EL CID week programme will commence with familiarising themselves with their group. Registration with student associations will only take place after these familiarisation activities have ended on Monday at 13.00.
3. Time is reserved within the schedule of the EL CID week for a so-called faculty block. In this block, students become acquainted with their study programme, the study associations and practical formalities regarding registration and introduction. Study associations and student associations will plan their activities, as far as activities outside the faculty block are concerned, in consultation with the EL CID committee. Registration activities with student associations will be paused during the faculty block. In 2024, this means that registration with student associations (forming of queues) may commence on Tuesday 13 August at 12.30.
4. The programme schedule takes into account the number of hours that participants need to rest: participants of the EL CID week are allowed to be in the buildings of the student associations on Monday until 01.00 hrs at the latest, and on Tuesday, Wednesday and Thursday until 02.00 hrs at the latest. The PKvV will monitor compliance with these agreements.
5. The EL CID week is in principle exam free. The only exams that may be organised are propaedeutic (first-year) exams. If any post-propaedeutic examinations have been organised, this can be reported to the Overlap Committee. In the event of timely notification, individual mediation between the student and the study programme will take place if possible.

6. The study associations and student associations will not organise activities for first-year students on the weekend following the EL CID week on Saturday (all day) and on Sunday until 11.00 hrs.
7. The HOP Week in The Hague will take place from 19 to 23 August 2024.
8. The Orientation Week Leiden (OWL) will take place from 26 to 30 August 2024. The WinterOWL will take place from 27 to 31 January 2025. There will be a one-day faculty block in The Hague on Wednesday, 29 January 2025.
9. For the HOP and the two OWL programmes (summer and winter), no educational activities will be organised during the respective weeks that compete with the programme (i.e. activities that prevent participants from following the HOP and OWL programmes). This relates to introductory activities for courses such as information sessions, mentor/buddy meetings and symposia.
10. The introductory obligations will end at 20.00 hrs on the Sunday before the opening of the academic year.
11. The opening of the academic year on 2 September 2024 is teaching-free and there will be no student or study association activities. The associations will encourage first-year students to attend this opening.
12. Immediately from the first week of study onwards, study obligations will take precedence over the programmes of the study associations and student associations. In the first study week, the associations will organise the (post) introduction time in such a way that the first-year students can follow their full study programme. The study associations and student associations will grant their (prospective) members dispensation from association activities at any time when they have study obligations. The basic principle is to limit introduction formalities to those that could not be carried out earlier due to practical reasons.
13. Study obligations will end on the Friday of the first study week at the latest at 13.00 hrs.
14. The study associations are given the opportunity to organise their introduction activities in the weekend after the first, second and third study week. Student associations may not organise activities for first-year students on these weekends. The first weekend starts on Friday at 17.00 hrs., the second and third weekends can start on Friday at 09.00 hrs if there are no educational obligations.
15. The student associations will encourage first-year students to devote themselves to their studies by providing (prospective) members with written information about a number of matters that are important for their studies, such as study counselling and BSA (Binding Study Advice), supported by SEA.
16. The Executive Board and the study advisers will make the Overlap agreements and the objectives known to the faculty boards and the study programmes; the PKvV will communicate the agreements to the student associations, and the LAsSO and StOP will inform the study associations. The chair of the Overlap Committee will publish the agreements on the website.
17. If a situation arises in which it is necessary to deviate from the signed Overlap agreements, the head of SEA will take the initiative and will in any event involve all parties participating in the Overlap Committee.

Exceptions and Violations

If a party wishes to deviate from the Overlap agreements, they must submit an application to the Chair of the Overlap Committee. Exceptions to the agreements are only possible with the approval of the committee.

If there are indications that the agreements are being violated, this must be reported to the Overlap Committee Chair and a record of the violation will be made. In such situation, the basic principle is to find a solution in close consultation with the parties involved, and also to report the solution to the Chair. If an agreement is not reached between the two parties, the Chair of the Overlap Committee will become involved in the mediation (possibly together with the head of SEA).

In the event of serious and/or repeated violation of the Overlap agreements or if intensive consultation does not lead to a desired outcome, this will be reported to the Executive Board. If, in their opinion, there is reason to do so, the Executive Board may, on the advice of the Overlap Committee, impose one or more sanctions on the party concerned. These sanctions may be material and/or immaterial and are related to the seriousness and nature of the infringement of the above rules.

Blad 4/6

Vastgesteld en getekend voor akkoord te Leiden op 18 juni 2024:



College van Bestuur
Mw. Prof.dr.ir.dr.s. H. Bijl, Rector magnificus

EL CID
Mw. F. Hordijk, Lid Logistiek & Secretaris



Namens HOP & OWL
Mw. R.M.A. Rorije, coördinator HOP-week



Plaatselijke Kamer van Verenigingen
Mw. K. Maartense, Praeses



Studieverenigingen Overleg Platform
Mw. M.J. van der Sluijs, Secretaris



Leids Assessoren Overleg
Mw. S. Burmeister, Voorzitter



EL CID
Dhr. N. H. L. Janssen, Penningmeester & Lid Promotie II



Studieadviseuroverleg (STAP)
Mw. E. Poolman, studieadviseur Geesteswetenschappen



Plaatselijke Kamer van Verenigingen
Mw. L.A. Wetting, Ab Actis



Studieverenigingen Overleg Platform
Dhr. J.W. Mekking, Penningmeester



Leids Assessoren Overleg
Mw. N.C. Verkerk, Vice-voorzitter



Getekend voor gezien:

Mw. K. Lelieveld
Voorzitter Commissie Overlap, Projectcoördinator Studentenwelzijn



Explanation

- Ad 2: It is appropriate to hold a study introduction within the balanced objective of the EL CID week.
 Ad 2: If necessary due to national security measures during this period, the EL CID can be extended to include Thursday and Friday in the week before and Saturday following the EL CID.
 Ad 9 to 12: The first study week is the week in which the academic year opens on Monday. The agreements also extend to evening classes.
 Re 9 to 12: Study obligations include educational activities such as lectures and tutorials, practicals, working groups, eliminating deficiencies, awarding the propaedeutic certificate, the necessary preparations and elaboration. Mentorship and tutoring are also considered an integral part of the study.
 Re 12: The StOP, the PKvV and ALSV Quintus have made separate agreements in consultation with the Overlap Committee regarding the overlap between the VAP activities of ALSV Quintus and the first-year weekends of study associations.

Dates 2024

<i>Starting date</i>	<i>End date</i>	<i>Description</i>
10 Aug.	11 Aug.	Weekend off
12 Aug. ¹	16 Aug.	Physical EL CID week, in the EL CID week the faculty block is scheduled on Tuesday morning
17 Aug.	18 Aug to 11.00 hrs.	Weekend off
19 Aug. 11.00 hrs.		Start Intro activities
19 Aug.	25 Aug.	First week of intro activities
19 Aug.	23 Aug.	HOP Week (The Hague Orientation program)
24 Aug.	25 Aug.	Weekend dedicated to intro activities
26 Aug.	1 Sept.	Second week of intro activities
26 Aug.	30 Aug.	OWL (Orientation Week Leiden)
31 Aug.	1 Sept. to 20.00 hrs.	Weekend dedicated to intro activities
2 Sept. 15.00 hrs.		Opening Academic Year
2 Sept.	6 Sept. to 13.00 hrs.	First week of study
7 Sept. 17.00 hrs.	8 Sept.	Weekend I for study associations
9 Sept.	16 Sept.	Second week of study
14 Sept. ²	15 Sept.	Weekend II for study associations
16 Sept.	23 Sept.	Third study week
21 Sept. ³	22 Sept.	Weekend III for study associations
27 Jan.	31 Jan. 2025	WinterOWL
29 Jan. 2025		WinterOWL in The Hague

	Week 32 5 to 11 August	Week 33 12 to 18 August s	Week 34 19 to 25 August	Week 35 26 August to 1 September	Week 36 2 to 8 September	Week 37 9 to 15 September	Week 38 16 to 22 September
<i>Monday</i>		EL CID- week*	Introductory period student associations		Monday opening academic year		
<i>Tuesday</i>					1st week of study	2nd week of study	3rd week of study
<i>Wednesday</i>			HOP Week The Hague Mon to Fri	OWL Leiden Mon to Fri	Till Friday 13.00 hrs		
<i>Thursday</i>							
<i>Friday</i>							
<i>Saturday</i>	Weekend free	Weekend free till Sun 18 Aug. 11.00 hrs	Introductory period obligations ends on Sun 1 September 20.00 hrs		Study association weekend from 17.00 hrs	Study association weekend**	Study association weekend**
<i>Sunday</i>							

¹If required due to national security measures, the dates of the EL CID can differ to the dates stated in this document. If this occurs, the Overlap Committee will be notified of the changes, on the initiative of the EL CID/HOP/OWL, as quickly as possible.

²If there are no educational obligations, the study associations weekend can start on Friday 13 September (in week 37) and on Friday 20 September (in week 38) at 09.00 hrs, in consultation with the Chair of the Overlap Committee.